

INTERNAL DIRECTIVE

of the
Institute of Philosophy of the Slovak Academy of Sciences

office: Klemensova 19, 813 64 Bratislava

The Rules for the Appointment of Positions of Researchers

Directive no.: IS 3 2020

Valid from 03. 11. 2020

Article I

- (1) The director of the Institute of Philosophy of the Slovak Academy of Sciences, Klemensova 19, Bratislava (hereinafter Director of IP SAS) issues this internal directive regarding the procedures for the appointment of positions of researchers.

Article II

- (1) The position of researcher at the Institute is to be filled only based on the result of an open competition that has been previously announced concerning the filling of an open position.
- (2) An exception to this is a job created within the framework of a project financed from extra-budgetary resources, which involves an employment relationship of less than halftime. Such jobs connected to projects are filled by an agreement of the Director of IP SAS and the project leader.
- (3) An open competition is also to be announced for the extension of a researcher's contract based on the recommendation of the annual Attestation Commission, which evaluates the researcher's performance.
- (4) The basic qualification requirement for the position of researcher at the IP SAS is a second degree of higher education in the field of philosophy or civics (education for citizenship) and a third degree of higher education in the field of philosophy.
- (5) The selection committee verifies the candidate's abilities and professional qualifications, which are necessary or appropriate with regard to the nature of the work duties required for the position. The competition shall be conducted in such a way that the principles of equal and non-discriminatory access for the candidates are respected.

Article III

- (1) The open competition for filling the position of researcher shall be announced by the Director of IP SAS on the website of the IP SAS - <http://www.klemens.sav.sk/>, and on the website of the SAS - <https://www.sav.sk/> at least three weeks before the announced deadline for the submission of applications.
- (2) The open competition is to be announced both in the national language and in English.

- (3) The announcement must contain:
- the name and registered office of the employer,
 - a specification of the position to be filled,
 - a list of the necessary qualifications for the performance of the work duties related to the position (in connection with § 2 of Act No. 313/2001 Coll. of the Public Service Act and Annex No. 1 to this Act),
 - other criteria and requirements for candidates in connection with the application process, including the desired areas of specialization of the candidate,
 - a list of the required documents,
 - the deadline and place for the submission of the application.

Article IV

- (1) The evaluation of the applicants and the selection procedure are to be carried out by a selection committee, which is appointed for this purpose by the Director of IP SAS.
- (2) The Director shall appoint the members of the selection committee after consulting the head of the department to which the position to be filled belongs.
- (3) Only those applicants who meet the qualification requirements set out in Art. 2, par. 4, and whose application contains all the required particulars and documents, will be invited by the selection committee to an interview. This invitation to an interview will be made at least seven days prior to the date scheduled for the interviews.
- (4) The selection committee shall evaluate the results of the selection procedure and, based on the results, shall determine the order of candidates. The order is a recommendation that the Director of IP SAS takes into account when making the appointment for the position. The selection committee may recommend to the director not to admit any of the candidates if, at the conclusion of the selection procedure, it considers that no candidate has the qualifications to fulfil the duties required for the position.
- (5) The Director of the IP SAS will give his/her decision in writing to all candidates within ten days after the decision has been made.

Article V

- (1) This Internal directive was discussed by the Scientific Council of the Institute on the 21st of September 2020.
- (2) This Internal directive was approved by the Council of the Director of the Institute on the 26th of October 2020.
- (3) This internal directive comes into force one day after its publication on the Institute's website.

In Bratislava on 27 of October 2020.

Assoc. Prof. Richard Šťáhel, Ph. D.
Director of IP SAS